

REVI DESIGN, LLC.

1000 McDonald Street, Wausau, WI 54403

Phone 715.355.7384 Fax 715.393.4432



Landscape Project Designer

Qualifications:

To perform this job successfully, an individual will demonstrate and perform each essential duty satisfactorily. The ability to effectively communicate and interact, in a positive manner, with all Company personnel, regulatory agencies, customers, consultants and other contractor personnel is also required. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Responsibilities:

1. Introduction to project, scope of work and clients goals for their outdoor space.
2. Site visit and walk-through of project area.
3. Provide estimate for cost involved with producing a design based on the scope of work.
4. Site photos, inventory and analysis of site, and site measurements.
5. Produce complete basemap in AutoCAD from site details, measurements or surveys. Basemap to include all existing conditions of site/project area. Coordinate professional land surveyor to collect existing conditions topo survey of property or project area if necessary.
6. Get Creative! Design 2D hardscape and/or softscape concept with appropriate details called out, i.e. plants labeled with proposed size at install, quantity of plant symbol or area, common name of plant, planting bed edge labeled with appropriate treatment (steel, aluminum, spade or paver), planting bed mulch (hardwood, rock or other), turf/sod areas labeled, walkways or patios specified with proposed material(s) and/or pattern required, retaining walls specified with proposed material(s), top of wall and bottom of wall or overall height/length, decorative walls or hardscape accessories (fire pits, fire places, pergolas, decks) called out with appropriate dimensional/material and cross section construction detail if necessary, low voltage lighting quantities/types/locations if involved, irrigation layout with quantities/types/locations if necessary, plant/site furnishing schedule, general notes or items to note of special attention and any/all permits or zoning approvals required if necessary.
7. Addition of digital color to above 2D plan for presentation purposes if requested.
8. Addition of a 3D model to show scale, materiality, color, etc... if requested.
9. Calculate material takeoffs to determine base estimate/cost of project proposed and create proposal to be submitted to client for consideration to move forward with construction/implementation.
10. Source/order all materials associated with project in preparation for construction. Coordinate all sub contractors if deemed necessary.
11. Project management and coordination throughout construction process until project completion.

Education, Certification and License:

Associate/Bachelor's Degree in Landscape Architecture or related field is required.

Registered Landscape Architect (RLA) or ability to obtain within two years of employment is preferred.

Valid driver's license with good driving record is required

Experience:

A minimum of 2-4 years of previous experience in landscape design (commercial or residential) is required.

**Specific Requirements:**

Proven success cultivating and managing customer relationships and providing exceptional customer service. Solid knowledge of landscape maintenance, landscape design and/or horticulture as typically gained through formal education and field experience.

Knowledge of proposal and contract creation.

Proficiency in AutoCAD and Windows Operating Systems.

Proficiency in 3D modeling programs including Sketchup, Revit or Lumion is preferred.

Knowledge of plant identification, pathology, entomology and landscape construction techniques.

Working knowledge of irrigation system installation and design is helpful.

Strong knowledge of plants and plant material, including perennials.

Ability to conceptualize, design, and graphically express design concepts.

Ability to manage and schedule workload within project timetables.

Excellent interpersonal and communication skills both written and verbal.

Ability to work in a collaborative team environment and effectively communicate with diverse personalities and workstyles.

Proficient in Microsoft Office including Outlook, Excel and Access.

Physical Requirements:

Regularly stands, walks, sits, talks and listens for long periods of time throughout the day.

Squats, stoops, or kneels and lifts objects from ground.

Occasionally lifts weight of up to 25 pounds.

Occasionally required to reach above shoulders.

Vision and fine motor skills required for use of computers.